



CHANGE ORDER #

0001

Project (Procurement) Number:

Small Works Roster Project Title:

**ITQ #2023-008 Walter Hall Maintenance Building Roof Replacement****Description of Change:**

BUILDING/LOCATION: Walter E. Hall Golf Course, Maintenance Building #110, 1226 W. Casino Road, Everett, WA 98204

This change order increases the inspection and replacement of damaged or rotted plywood decking from 640 square feet to 1,120 square feet.




This was unforeseen because the city based the estimate of 640 square feet on a historical inspection. While the contractor removed the roof, they found an additional 480 square feet of damaged or rotted plywood decking that required replacement. It was not feasible for the city to conduct an accurate inspection prior to creating the scope of work without jeopardizing the integrity of the building structure and preventing further usage due to employee safety concerns.

The contractor and project manager determined that removing all damaged or rotted plywood decking was necessary to ensure the roof retains its life expectancy.

The changes described above result in the following adjustment(s) in price and contract time (in calendar days).

* Total Project Price Prior to this Change	\$38,465.00	Contract Time & Completion Date Prior to This Change	120	Completion Date Prior 03/08/24
* Net (Increase) or (Decrease) Resulting from this Change+	\$1,648.50	Net (Increase) or (Decrease) Resulting from this Change	0	
* Total Project Price Including this Change	\$40,113.50	Contract Time & Completion Date Including This Change	120	Completion Date After 03/08/24

By signing below, City of Everett and the Contractor agree that the Contract work shall be changed to the extent described in the above "Description of Change" and that the compensation shown above represents complete compensation for all such changes, including all direct and indirect costs and impacts. The City of Everett and the Contractor further agree that Contract time shall be adjusted to the extent shown above. This Change Order only changes the contract between City of Everett and the Contractor to the extent explicitly provided in this Change Order. Signatures on this change order may be ink, scanned pdf signature, or other electronic means (such as AdobeSign).

CONTRACTOR		CITY OF EVERETT	
Creative Roof Solutions LLC 12505 19th Place SE Lake Stevens, WA 98258		City of Everett 2930 Wetmore Avenue Everett, WA 98201	
		Project Manager:	Lisa Page 12/18/2023
		Division Manager:	Ruben Sanchez 12/27/2023
		Department Director:	Bob Leonard 12/27/2023
		City Attorney	Template Approved as to Form 7.14.23
		Mayor:	 01/03/2024
Name & Title:	Robert Zoellin, Owner	Attest:  Office of the City Clerk	
Date:	01/02/2024		
* WA Use Tax on materials included. WAC 458-20-171			











# 2023-008 Walter Hall Roof Replacement Change Order 1

Final Audit Report

2023-12-27

Created:	2023-12-18
By:	Jenny Chang (JCHANG@EVERETTWA.GOV)
Status:	Signed
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## "2023-008 Walter Hall Roof Replacement Change Order 1" History

-  Document created by Jenny Chang (JCHANG@EVERETTWA.GOV)  
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✔ Agreement completed.

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# 2023-008 Walter Hall Roof Replacement Change Order 1\_010224\_SD

Final Audit Report

2024-01-03

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-  Document created by Marista Jorve (mjorve@everettwa.gov)  
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 Agreement completed.

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